

## EXHIBIT INVENTORY & INSTRUCTIONS

**DO NOT** attempt to set up the exhibit before reading the following instructions. They will allow you to set up the exhibit correctly without damaging it and ensure all pieces are in good shape for the next stop!

Developed by the West Virginia Humanities Council and illustrated by West Virginia University graphic design students, with financial support from ZMM Architects and Engineers, this traveling exhibit relates the history of events that have become synonymous with the word feud.

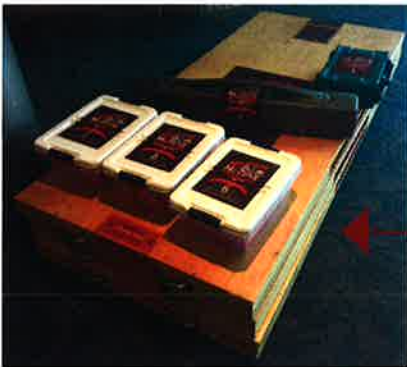
Exhibit content was developed by the West Virginia Humanities Council. Exhibit design was created by West Virginia University students Kristen Manzo, Jacob Dun, and Abbey Estep under the supervision of Professor Eve Faulkes.

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# HATFIELDS & MCCOYS

**INVENTORY:** You should have 8 containers before you begin to set up the exhibit.



1

Do not transport crates in an open vehicle without covering them. Moisture will damage the crates and the exhibit panels. They can be covered with a plastic tarp (provided) or placed inside large plastic bags (provided). A ratchet tie-down strap is also provided to secure the crates in a van or pickup truck. Crates must be tied down if moving in a pickup truck with the tailgate down.

2

3



Contents of Crates 1, 2 and 3 are on the lid labels.

Crates are 92" x 38".



4



Two floor brackets for panels 16/17 and two wing nuts are in **Crate 4.**



5

**Crate 5** contains:

- Drill
- Battery
- Battery charger
- Hex bit in drill
- Box of screws for crate lids

The Makita drill provided is to be used only for the hex screws on the big crate lids. Store the screws from the crates in the drill container. Bag provided.



6

7

8



A ballot box and ballot holder is in **Crate 6.**

The second ballot box and extra ballots are in **Crate 7.**

**Crate 8** contains the angle and flat brackets and tools needed to put up the panels:

- 1/2" ratchet wrench
- hex bit and ratchet
- screwdriver
- black fender washers
- black hex bolts
- silver screwnuts

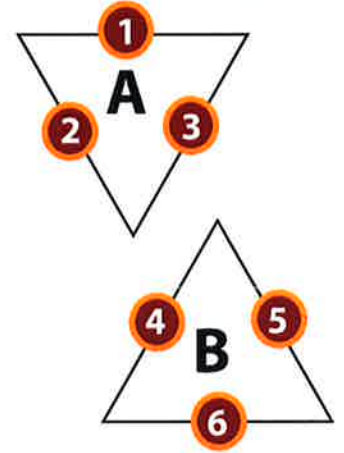


# HATFIELDS & MCCOYS

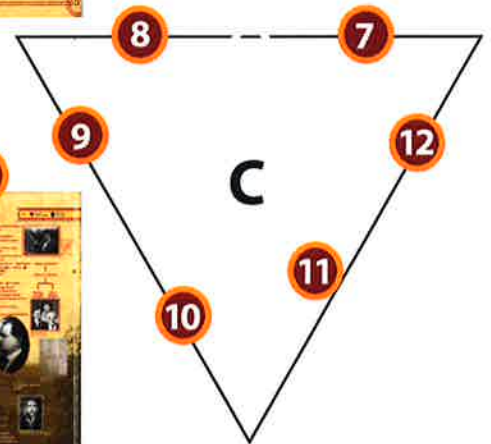
PANEL NUMBERS ARE ON THE BACKS OF EACH ONE

CRATE ONE CONTAINS KIOSK A AND KIOSK B PANELS

Kiosk layout with panels

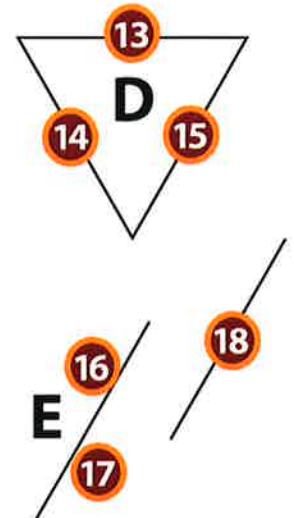


CRATE TWO CONTAINS KIOSK C PANELS



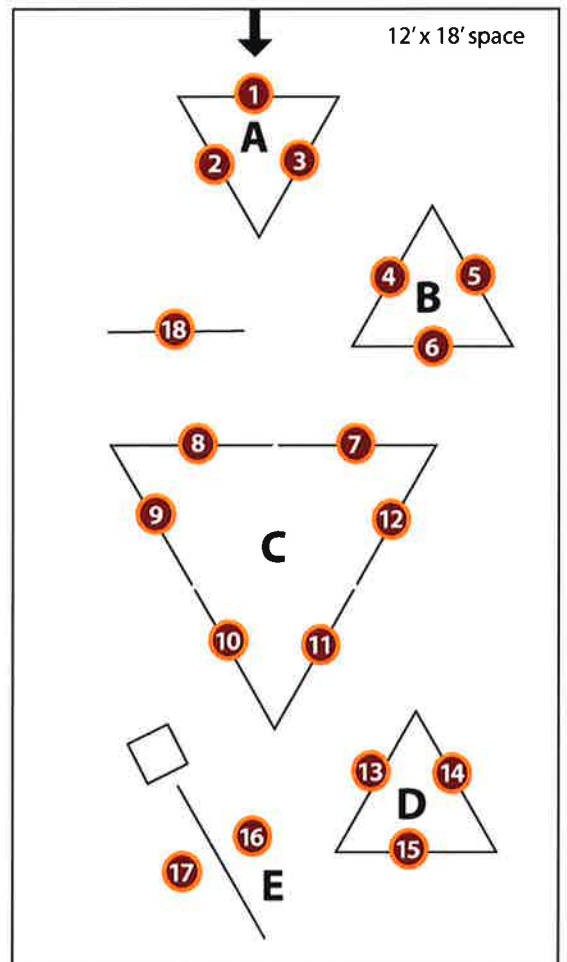
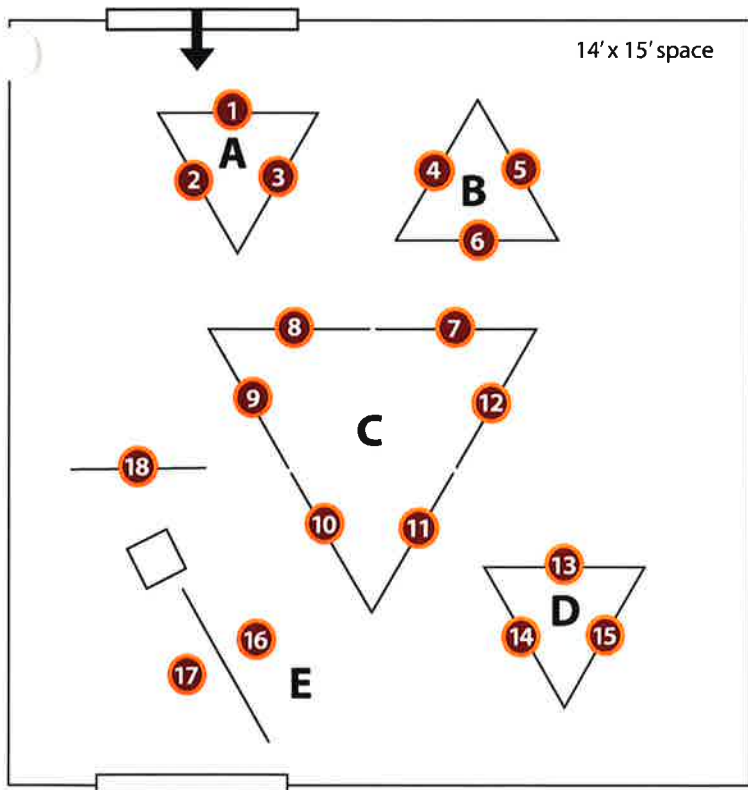
CRATE THREE CONTAINS KIOSK D, E, AND THE ANSE CUTOUT

(16 and 17 are two sides of one panel)



# HATFIELDS & MCCOYS

Panels are 35" wide and 85" tall (7ft, 1"). The ceiling should be 9ft to allow for tipping the large triangle.



Choose an arrangement depending on the length of the room. Allow for wheelchair clearance between triangle kiosks.

Property of The West Virginia Humanities Council. Call 304 346-8500 for reports or problems.

# HATFIELDS & MCCOYS

**ALWAYS HANDLE A PANEL WITH TWO PEOPLE.**

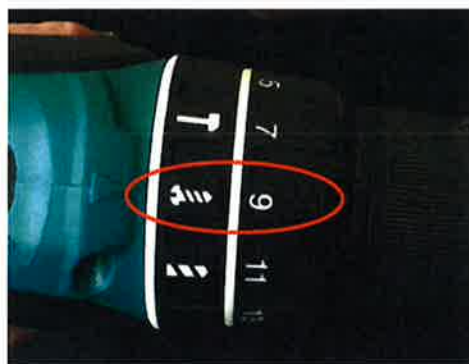
**DO NOT DRAG PANELS ON THEIR EDGES.**

- **DO NOT LAY PANELS FACE DOWN ON UNCARPETED, ROUGH, OR DIRTY FLOORS. SPREAD OUT A BLANKET LARGER THAN THE PANEL AND PLACE THE PANEL ON THE BLANKET.**
- **DO NOT OVER TIGHTEN BOLTS —THIS CAN DAMAGE THE PANEL**

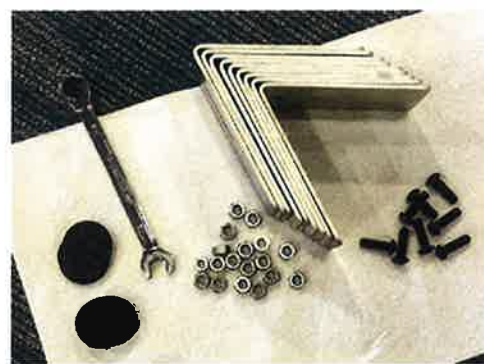
## ASSEMBLING SINGLE TRIANGLE KIOSKS A, B, and D



Remove 10 hex screws from each crate lid and store them in the drill box.



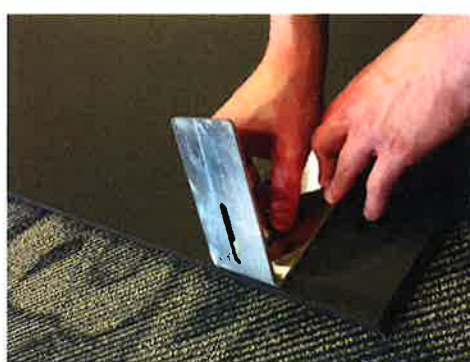
Use this setting only on the drill. **Use the drill only on the crate lids.**



Open container 8 and set the contents on a paper towel or cloth to find them.



Lay the first panel on a soft surface. A fender washer goes on the outsides of the panels, black washer facing out. Panels are numbered on the backs.



From front of panel insert bolts through black washers and through slotted angle brackets on back of the panel.



All four angle brackets should be hand-tightened at the corners, using the pre-drilled holes.



**Always work with another person.** Stand the first panel up and add the second panel. The second person stabilizes.



The person on the outside has the hex screwdriver to keep the bolt stable while the nut is tightened with wrench from the inside.



Two people should work on the same bolt from opposite sides. Be careful not to gouge panels with tools.

# HATFIELD'S & McCOYS

## ASSEMBLING SINGLE TRIANGLE KIOSKS, A, B, and D (CONTINUED)



Adjust bolts until the two black edges are even with no gap.



Look at the diagram to set up with the correct panels for the kiosk you are building.



Stand the third side up and attach from a ladder.



From the ladder, look over the top edge to hand-tighten bolts from both sides while second person stabilizes ladder.



Tip the kiosk over so both ends can be adjusted while on the floor.



Again, adjust bolt in the bracket slots until no gap between the edges of the corner.



Lift the kiosk back up. Do not drag the edge on the floor.



Assemble the kiosks where they will be displayed to minimize the need to move them. If you must move an assembled kiosk, two people should lift it off the ground to protect the bottom edges. Do not drag the panels!

# HATFIELDS & MCCOYS

DO NOT OVER-TIGHTEN BOLTS

## ASSEMBLING DOUBLE-PANEL TRIANGLE KIOSK C



Use the diagram to identify where panels go on Kiosk C.



Stand up one panel and add angle and flat brackets, then stand up the second with helper. As with the other kiosks, have one person on each side.



Set up a second set of corner panels the same way.



Arrange the two corner panels so that sides match.



Connect, using flat brackets.



Add another panel with a flat bracket to make a full image.



Add angle brackets to the new panel to receive the last one.



Someone will go inside with wrench and nuts.



Add final panel. Bolts are tightened from both inside and out.



Tip the kiosk to let the inside person out!



If the large kiosk needs to be moved or turned, DO NOT DRAG IT. USE THREE PEOPLE, ONE AT EACH CORNER, and lift it off the floor.

# HATFIELDS & MCCOYS

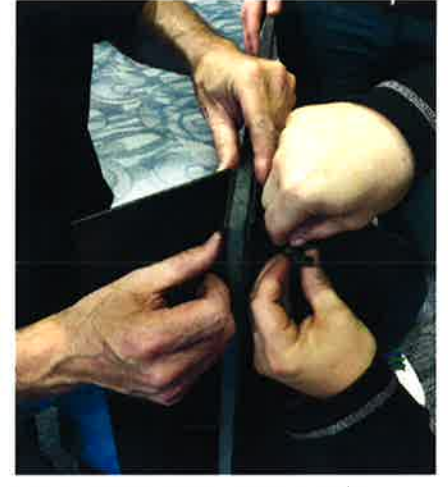
## ASSEMBLING KIOSK E (PANELS 16/17 WITH FOOT STAND)



The final kiosk is one panel with two sides (16 and 17).



Two-piece stand and wing nuts are in Crate 4. Turn panel on its side to align stand with holes in the bottom.



Again, two to three people make stabilizing the bolt and tightening the wing nut much easier.



Lift the kiosk upright and position to match exhibit diagram you are using.



Ballot boxes in Crates 6 and 7 attach with velcro to panel 17.



You will need a small table or plant stand to hold the ballot container. Position so that the finger slot allows viewers to easily select their ballot for the box. This also allows the audience to see how the voting is going. Recycle ballots in good condition back into the supply after updating and recording the tally.



**Panel 18,**  
Devil Anse,  
can be placed  
where you wish to  
greet visitors.  
Do not place  
outdoors.

Align the boxes from the inside of the top yellow lines. The yellow line should be covered by the top of the ballot boxes to match the velcro halves.