

# FINAL NARRATIVE REPORT



Grant #

Date Due

Please compose a final narrative report about your project. The information you provide will be used in reports to the National Endowment for the Humanities, to help the Council refine its services, and will also be used to assess the quality of your program.

**The report should include:**

## 1. The Project Summary

Briefly describe the project, including the format, key personnel, and most importantly, the humanities content of the program. Include specific examples of the major points and the humanities content expressed in the program. Your description of the content will show how effectively the humanities were presented and/or discussed. Include information relating to the results of your project that were different than anticipated or planned in the original proposal.

## 2. Audience

Please include the number attending each session and the total audience figures for the project.

## 3. Evaluation

- A. Evaluate the presentations of the scholars, noting why they were effective or ineffective.
- B. Provide a candid evaluation of the project, the strong points and the weak points. What would you change if you had it to do all over again?
- C. Describe any problems that arose, especially those that other projects may encounter. Your solutions may be helpful to future project directors.
- D. Please comment on how the Humanities Council could improve its services.

## 4. Future Plans

Please describe any anticipated activities arising from the project.

## 5. Appendix

Attach copies of newspaper articles and ads about the program. Report on any radio, TV or public service announcements. If you printed a brochure or flyer, please include three copies with your report. Also, if you have any photographs from the program that you would like to share with the Council, please send them with this final report.